

# Oxford Thinking

The Campaign for the University of Oxford



## The Oxford University Orchestra

The Oxford University Orchestra (OUO) is the University's premier student ensemble. It has provided decades of top-class opportunities to players at the University of Oxford, impressing audiences from the University community, Oxford area and beyond.

## I wish to support Oxford by giving to:

- The Oxford University Orchestra
- The Vice-Chancellor's General Fund
- A college\* .....
- A faculty / department\* .....
- A garden / museum / library\* .....
- Another area\* .....

\* Please specify

All gifts are processed by the University of Oxford Development Trust Fund (OUDT). If your wish is to support a college, OUDT will transfer your gift directly to the relevant college. In all other cases, your kind income gift will be held in the specific OUDT broad-purpose fund which most closely corresponds to the area you wish to support. Please see overleaf for further details.

I wish my gift to remain anonymous.

## Please consider leaving a gift in your will

Please send me information about making a gift in my will.

## My details

Title ..... First name.....  
 Surname.....  
 Address .....

Postcode ..... Telephone .....

Email .....

Alumni card number (if applicable) .....

## Communication preferences

I do not wish to receive fundraising appeal communications from The Oxford University Orchestra.

## Gift Aid declaration (UK tax-payers only)

I would like the University of Oxford Development Trust Fund to treat this donation (and any other donations I may make from the date of this declaration until I notify you otherwise) as a Gift Aid donation. I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

Signature .....

Date



Please see overleaf for details.

## My company will match my gift

The appropriate form is enclosed.

University of Oxford Development Office,  
Wellington Square, Oxford, OX1 2JD United Kingdom  
T +44 (0)1865 611530 F +44 (0)1865 611531  
E enquiries@devoff.ox.ac.uk www.campaign.ox.ac.uk

## Make a regular gift by Direct Debit

I would like to make a regular gift of £ .....  
each month / quarter / year\* (\* delete as appropriate) starting on 1st of ..... 20.....

Bank or Building Society .....

Bank or Building Society address .....

Postcode .....

Name(s) of account holder(s) .....

Bank sort code

Account no.



Service User Number: 430475

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY: Please pay Direct Debits to the University of Oxford Development Trust from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the University of Oxford Development Trust Fund and, if so, details will be passed electronically to my Bank or Building Society.

Signature(s) .....

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

## Make a single gift

I would like to make a single gift of £ .....

I enclose a cheque made payable to University of Oxford Development Trust Fund.

I enclose a Charities Aid Foundation (CAF) voucher.

Please debit my  Visa  MasterCard  UK Maestro

Card no

Expiry date

Start date (if applicable)

Issue no. (if applicable)

Security code  3 digit code on the back of the card (we need this to process your payment)

Name on card .....

Signature .....

Date

You can make a gift online now at [www.campaign.ox.ac.uk/ouo](http://www.campaign.ox.ac.uk/ouo)

For office use only

# Thank you for supporting the University of Oxford

## Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If you request University of Oxford Development Trust (OUDT) to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If there are any changes to the amount, date or frequency of your Direct Debit, OUDT will notify you ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made in the payment of your Direct Debit, by OUDT or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.  
– If you receive a refund you are not entitled to, you must pay it back when OUDT asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

## Increase the value of your donation with Gift Aid

If you are a UK tax-payer, you can declare that all donations made under your declaration should be treated as Gift Aid donations. Doing so maximises your gift: currently we can reclaim 25p for every £1 you donate at no further cost to you. If you pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is your responsibility to pay any difference.

Please consider a Gift Aid donation wherever possible. For details, please see: [www.campaign.ox.ac.uk/giftaid](http://www.campaign.ox.ac.uk/giftaid).

Your declaration covers donations that you may make in the future. Please notify the University of Oxford Development Office if you change your name or address while the declaration remains in force, or cease to be a UK tax-payer. You may cancel the declaration by notifying the Development Office. The declaration will not apply to donations you make on or after the date of cancellation or specified later date. If you are unsure whether your donation qualifies for Gift Aid, we will be pleased to advise you. Please contact the Development Office at the address opposite.

See what a difference signing and dating the Gift Aid box can make:

Your gift each month	Value each month with Gift Aid	Value after one year	Value after one year with Gift Aid
£10	£12.50	£120	£150
£25	£31.25	£300	£375
£50	£62.50	£600	£750
£100	£125	£1,200	£1,500

## Data Protection

We want to ensure that we keep the details we hold about you up to date and communicate with you fully in accordance with your wishes. **Your data will continue to be used for the purposes of communication and marketing activities by post, email, telephone, fax or text message, unless you indicate otherwise.** We use tools to monitor the effectiveness of our communications with you, including email tracking, which records when an email from us is opened and/or how many links are clicked within the message. The data from this tracking are generally used in an aggregated and anonymised form. If at any time your details change or you wish to add to or remove from the list of communications sent to you then please contact us.

Your data are held securely in the University's shared Development and Alumni Relations System (DARS), which helps ensure your details are up to date and improves our communications with you. The data may be used by colleges, faculties, departments, administrative units, international offices, recognised alumni societies, sports and other entities associated with the University, and agents contracted by the University in that capacity.

Full details on how your data are held and used are set out in our Data Protection Statement at [www.campaign.ox.ac.uk/data-protection](http://www.campaign.ox.ac.uk/data-protection) or you can request a hard copy from our Database Team. Some sensitive personal data may be held in DARS. If at any time you have any queries about the use of your personal data in DARS or wish to change the content or extent of use of your personal data, please contact the Database Team, quoting your alumni card number (if you have one), at the address given below, or email [database@devoff.ox.ac.uk](mailto:database@devoff.ox.ac.uk), or telephone +44 (0)1865 611600.

## Charitable Status

Other than gifts for colleges, all income gifts will be held in one of the specific broad-purpose funds within OUDT. The gifts will then be applied in accordance with the purposes of the relevant broad-purpose fund. Details of the broad-purpose funds and their purposes can be found at [www.admin.ox.ac.uk/trusts/oudt](http://www.admin.ox.ac.uk/trusts/oudt). Gifts to endowment appeals will be held in the relevant endowment fund on the terms of the appeal. Wishes expressed on this form will not give rise to new trusts or other legally binding obligations. Every gift will contribute towards the Oxford Thinking Campaign ([www.campaign.ox.ac.uk](http://www.campaign.ox.ac.uk)).

The objects of OUDT are to promote, assist and secure the advancement of education, learning, teaching, scholarship and research at or in connection with the University of Oxford, its colleges and societies. The Trust Fund is administered by the University and established for a special purpose in connection with the University. It is therefore an exempt charity for the purpose of charity legislation. As such, it has full charitable status; albeit it is exempt from the requirement to register as a charity with the Charity Commission, and therefore does not have a Charity reference number.

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